



City of Smithville, Missouri

Parks and Recreation Committee Agenda

January 23, 2020

6:00 pm – Council Chambers

- 1. Call to Order**
- 2. Approve Minutes from October 26, 2019 Regular Session Meeting**
- 3. Staff Report**
- 4. Parks and Recreation and Storm Water Sales Tax**
- 5. Comprehensive Plan**
- 6. Parks and Recreation Staffing**
- 7. Heritage Park Basketball Court**
- 8. Future Meeting Dates Schedule**
- 9. New Business**
- 10. Adjourn**

Smithville Parks and Recreation Committee

Regular Session Minutes

October 24, 2019 6:00pm

City Hall Council Chambers

1. Call to Order

Chairman Dani Wilson called the meeting to order at 6:00pm. Members present: Chairman Dani Wilson, Molly Porter, Jim Pascoe and Alderwoman Wilson. Staff present: Brett McCubbin.

2. Approve Minutes from August 22, 2019 Regular Session

Jim Pascoe made a motion to approve the minutes from the August 22, 2019 Parks and Recreation Committee meeting. Molly Porter seconded the motion. Voice vote, all ayes. Alderwoman Wilson abstained.

3. Staff Report

Fall Soccer is underway, and the soccer clinic has wrapped up. The Strategic Planning process continued September 18 with the Think Tank Reconvene. There was a focus group meeting on September 20 to discuss the strategic pillar: Enhanced Recreation and Connectivity. The Fall Gravel Grinder was held on September 28. Haunted campground will be October 26. The Recreation Trails Program Grant for the Main Street Trail is waiting on the environmental review. The dog park plans have been submitted to Corps of Engineers. The City is ready to furnish and install the water line and meter per the agreement between the Board of Alderman and the Clay County Commission.

4. Strategic Plan Review

Brett discussed the details of the Strategic Plan Review that was held on September 18 at Smithville High School. Focus group meetings followed and discussion on the Strategic Pillar of the Enhanced Recreation and Connectivity was held on September 20 at the Library. All information collected will be unveiled Saturday November 9 from 10 to noon at the Smithville Performance Arts Center.

5. 2020 Budget Items and Next Steps

Brett discussed the 2020 budget items that included at basketball court and parking lot at Heritage Park. Brett asked the parks and recreation committee for their recommendation for the location of the basketball court. Chairman Wilson mentioned that she like the front proposed location. She mentioned that band would get used more and it would be out of the way of any potential ball field. Molly also mentioned she would be considering the front proposed location because parents can drive by and see their kid. Alderwoman Wilson like the front proposed location too and her second choice would be the one closet to the playground. Brett let the board know of the safety concerns the front propose location would bring. Such as when adult softball is going on and a ball leaving the field. He also mentioned that there is not fencing in the budget to go around the court. Molly voiced her concern on there being no fence around the basketball court to stop a basketball from going into the street. Jim asked if the proposed basketball court location closest to the old playground is flexible to move closer to the t-ball field. Then, asked if fencing could be added to the budget to add to the front proposed basketball court location. Brett let him know that it could be flexible to move closer to the t-ball field, and it is a possibility more money could be added to the budget for the fencing to the front basketball court location. Chairman Wilson mentioned netting being a cheaper option than fencing.

Alderwoman Wilson made a motion to recommend the front proposed location, closet to East Main, for the basketball court at Heritage Park. Jim Pascoe seconded the motion. Voice vote, all ayes.

6. Second Creek Road Bridge

Brett discussed how the bridge over Second Creek Bridge was replaced last year. The City retained ownership and is looking to the parks and recreation committee for recommendations on how the bridge could be utilized in our parks. Molly mentioned the bridge could be used out at Smith's Fork trails. Chairman Dani and Jim mentioned if it was in two pieces, one could go at Heritage Park and Smith's Fork. Alderwoman Wilson mentioned if it couldn't be split, the first location would be somewhere at Smith's Fork. Chairman Wilson mentioned the using the bridge as a dock at Helvey. Molly and Jim mentioned the option of finding its worth and selling it. The board agreed to come back and talk more once we had some cost of the bridge and how much it would be to move it to the certain areas just discussed.

7. Potential Parks and Recreation Sales Tax

Brett informed the committee of the Board of Alderwoman Sales work session on November 5 at 5:30pm that will discuss a parks and recreation sales tax ballot question. As information comes together staff will make sure that the committee stays informed.

8. New Business

Chairman Dani would like to discuss the future of the old playground equipment currently at Heritage Park at a future meeting.

9. Adjourn

Alderwoman Wilson made a motion to adjourn. Jim Pascoe seconded the motion. Voice vote, all ayes. Chairman Wilson declared the regular session adjourned at 6:38pm.

Staff Report:

Main Street Trail Public Meeting – The public meeting was held Tuesday, December 3, 2019 at Smithville City Hall. We had a great turn out and the engineers were able to answer a lot of questions and provide quality feedback. Citizens were also able to recommend trail amenities. The trail grant is currently waiting on the environmental review and approval from the corps. Bidding for construction will be going out next.

The Parks and Recreation and Stormwater Sales Tax - Ballot language has been submitted to Clay County to be put on the April ballot. Staff is currently constructing an information handout for citizen to learn more on what the sales tax will be used for. We will be looking to this committee to help push the information out, so many citizens can be informed. Once the information is ready to be sent out, we will make sure you all get it.

Comprehensive Plan Meeting - The public meeting was held on Monday, January 13, 2020 at the high school cafeteria. We had a great turn out and received great feedback from the Recreation and Connectivity focus group. This group will look to meet again in March for the next step in the process.

Staffing – As you all know, Brett is no longer the Parks and Recreation Director and I am currently filling in as Interim Parks and Recreation Director. Administration is looking to post the Parks and Recreation Director position before the end of the month. We have also added a Parks and Maintenance Worker 1 employee to our team. Gary Annis is a Smithville resident and is excited to get to work!

Recreation – Youth Basketball and volleyball are in midseason. We have about one month left for both programs. Adult Volleyball has kicked off at the high school on Sunday evenings. All spring sports are open for registration!

Parks and Recreation and Storm Water Sales Tax:

Ballot language has been submitted to Clay County to be put on the April ballot. Staff is currently constructing an information handout for citizen to learn more on what the sales tax will be used for. We will be looking to this committee to help push the information out, so many citizens can be informed. Once the information is ready to be sent out, we will make sure you all get it.

Below you will see the question that will be on the ballot in April:

QUESTION 1

Shall the City of Smithville, Missouri impose a sales tax of one-half of one percent for a period of twenty years from the date on which such tax is first imposed for the purpose of providing funding for storm water control and local parks for the City of Smithville, Missouri?

☐ YES ☐ NO



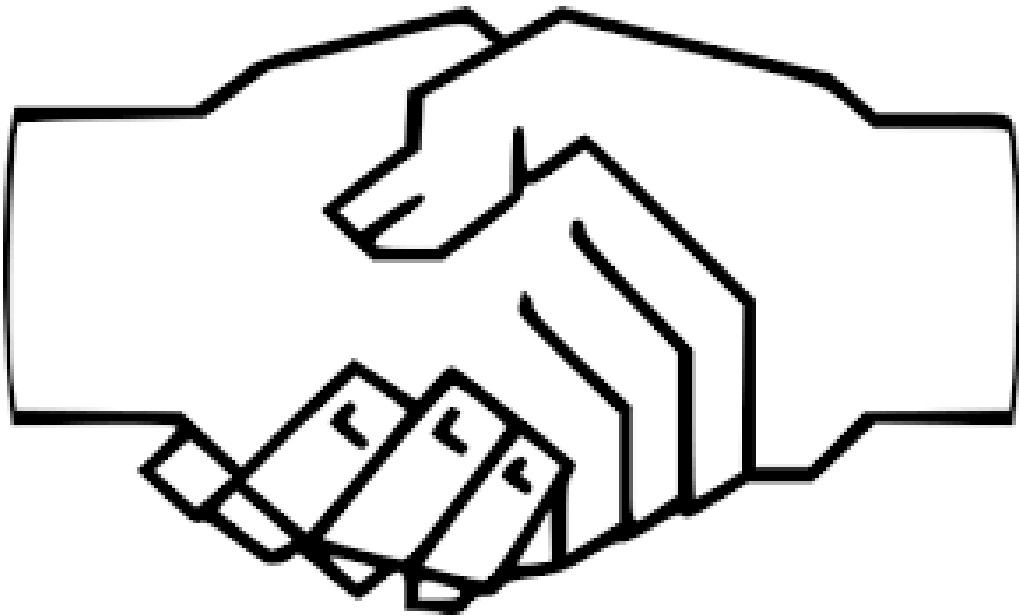
Comprehensive Plan:

The public meeting was held on Monday, January 13, 2020 at the high school cafeteria. We had a great turn out and received great feedback from the Recreation and Connectivity focus group. This group agreed that Smith's Fork Park should be our "Oasis". As we will be connecting downtown to Smith's Fork and the lake, we need to make the park into a destination hub. As we continue to build it was recommended that we integrate technology into new amenities, create a nature theme and bring in more adventure races/events. These three recommendations will in hope to make Smithville a unique destination.



Parks and Recreation Staffing:

Administration has posted the Parks and Recreation Director position. The position will close at the end of February. Soon after they plan to start interviews, in the hope to get someone in by the end of March. Administration has made some changes to the description to better reflect the strategic plan. We have also added a Parks and Maintenance Worker employee to our team. Gary Annis is a Smithville Resident and is excited to get to work!



Heritage Park Basketball Court:

During our last meeting on October 24, 2019 this committee discussed the proposed location of the Heritage Park Basketball Court location. Since that meeting, more information has been brought to our attention from the City's insurance provider (MPR) and from City staff. Below are MPR's recommendations.

\$75,000 is budgeted for the installation of the basketball court. There are no additional funds to construct the fencing. Staff is looking to this committee to re-propose the location of the Heritage Park Basketball Court based on the information presented tonight.



MPR Basketball Court Response and Recommendations

Thanks for contacting us to review the proposal for the installation of an outdoor basketball court at Heritage Park. It is always appreciated when our members take a proactive approach when planning a site enhancement.

While at the park, it was noted that the proposed site is bordered by a city street and a parking lot. Knowing players will chase balls that leave the court, there is the risk of patrons being struck by a vehicle. This risk should be addressed with fencing installed on the sides which adjoin the street and parking lot, at a minimum. I am not sure what size court the City is considering but the FIBA (International Basketball Association) standards for an outdoor court call for a playing area of 28m x 15m with a minimum perimeter band of 2m. That roughly breaks down to an area 98.6 feet long by 56 feet wide. I do know some local park departments utilize courts 90 feet by 60 feet with a minimum perimeter band of 6 feet. As you know, the size of the court would dictate the amount of fencing needed and the associated cost. It should also be noted that the closer the fencing is to the court, the taller it will need to be.

While on-site our conversation shifted to the possibility of using the open space on the north side of the parking lot near the older playground equipment and shelter. Depending on placement, little or no fencing would be required as there only a minimal traffic concern. This site is worth consideration as it would be safer and not as expensive.

Regardless of the site selected, the following practices are recommended:

- Signage with rules and a reference to inherent risk should be posted
- As stated, 2 meters (approximately 6 feet) of clear space is recommended around the perimeter. Some sources recommended 10 feet of clearance beyond the end lines where the goals are positioned if fencing is used.
- The distance of the pole from the end court line must be at least 1m
- Padding is recommended for the backboard poles
- The transition area from the poured surfacing to the adjoining ground should be monitored and maintained as warranted to minimize tripping hazards

Future Meeting Date Schedule:

With our normal meeting date being the fourth Thursday of the month, the November and December dates are on a holiday. The November 26th meeting is on Thanksgiving and the December 24th meeting is on Christmas Eve. Let's discuss the meeting dates for the rest of 2020.

